

**Course**  
**Communication in Teamwork and Leadership (Introduction)**  
**09-13.04.2018**

**Programme**

**09.04.2018 – Monday**

**AGH, University of Science and Technology, Faculty of Energy and Fuels, building D4, room 118**

9:30	<b>Registration</b>
10:00– 12:30	<b>Opening</b> <b>Communication in Teamwork and Leadership</b> <b>Part Ia</b>
	<b>Coffee Break</b>
	<b>Communication in Teamwork and Leadership</b> <b>Part Ib</b>
12:30 13:30	<b>Lunch</b>
13:30 – 16:00	<b>Communication in Teamwork and Leadership</b> <b>Part Ic</b>
	<b>Coffee Break</b>
	<b>Self-practice, consultation, individual guidance</b>

**17:00 – walking tour in Krakow**

**19:00 IE Networking – Restaurant “CK Browar” Podwale 6**

**10.04.2018 – Tuesday**

**AGH, University of Science and Technology, Faculty of Energy and Fuels, building D4, room 118**

10:00 – 12:30	<b>Communication in Teamwork and Leadership</b> <b>Part IIa</b>
	<b>Coffee Break</b>
12:30 13:30	<b>Communication in Teamwork and Leadership</b> <b>Part IIb</b>
	<b>Lunch</b>
13:30 – 16:00	<b>Communication in Teamwork and Leadership</b> <b>Part IIc</b>
	<b>Coffee Break</b>
	<b>Self-practice, consultations, individual guidance</b>

### 11.04.2018 – Wednesday

AGH, University of Science and Technology, Faculty of Energy and Fuels, building D4, room 118

10:00 – 12:30	<p><b>Communication in Teamwork and Leadership Part IIIa</b></p> <p><b>Coffee Break</b></p> <p><b>Communication in Teamwork and Leadership Part IIIb</b></p>
12:00 13:00	<b>Lunch</b>
13:00- 15:00	<b>Self-practice, consultations, individual guidance</b>

**15:00 Excursion – Salt mine**

### 12.04.2018 – Thursday

AGH, University of Science and Technology, Faculty of Energy and Fuels, building D4, room 118

10:00 – 12:30	<p><b>Communication in Teamwork and Leadership Part IVa</b></p> <p><b>Coffee Break</b></p> <p><b>Communication in Teamwork and Leadership Part IVb</b></p>
12:30 13:30	<b>Lunch</b>
13:30 – 16:00	<p><b>Communication in Teamwork and Leadership Part IVc</b></p> <p><b>Coffee Break</b></p> <p><b>Self-practice, consultations, individual guidance</b></p>

### 13.04.2018 – Friday

AGH, University of Science and Technology, Faculty of Energy and Fuels, building D4, room 118

10:00 – 12:30	<p><b>Final presentations Part I</b></p> <p><b>Coffee Break</b></p> <p><b>Final presentations Part II</b></p>
12:30 13:30	<b>Lunch</b>
13:30	<b>Final presentations</b>

- 17:00	<b>Part III</b>
	<b>Coffee Break</b>
	<b>Final presentations</b> <b>Part IV</b> <b>Closure</b>

## Communication in Teamwork and Leadership

During the course, you will learn and practice the various techniques needed for effective teamwork, persuasion, self-presentation, negotiation, bargaining, and public speaking in typical management situations. Specifically, you will learn about:

1. **Teamwork:** so you can communicate effectively, lead discussions in a positive way, and delegate responsibilities appropriately.
2. **Negotiating and bargaining:** to help you to identify the main negotiation and bargaining tactics; identify your partners' expectations; recognise the specific challenges of given situations – and then select the best solution available. You'll also be able to integrate both long-term and short-term goals into strategic decisions-making. You'll also learn some principles of correct reasoning and some (verbal and nonverbal) symptoms of a lie.
3. **Persuasion:** a key element in a leader's arsenal is the power to persuade or motivate others to follow a particular path. This course explores both verbal and non-verbal persuasion techniques.
4. **Public speaking and self-presentation:** if you can present yourself well, you can present your work well. This course will give you the key tools for self presentationself-presentation, negotiating, bargaining, and public speaking – and choose the style that best suits you talents and circumstances.
5. **The ethics of communication:** the course increases your awareness of the ethical dimensions of interpersonal communications – essential in a diverse, international work environment.

### Website

<http://jacko.econ.uj.edu.pl/workshops/TeamworkLeadership/>

### Main Venue

AGH University of Science and Technology, Faculty of Energy and Fuels, building D4, room 118

### Accommodation

Recommended hotels close to the AGH University

Hotel Polonez

<http://www.hotel-polonez.pl/en.php>

Hotel Alfa



<http://www.agoda.com/hotel-alfa/reviews/krakow-cracow-pl.html?cid=-188&type=2&urltogo=/hotel-alfa/reviews/krakow-cracow-pl.html&cklg=1>

Aparthotels are very good option for one week stay. You may find the best apart hotels described in tripAdvisor under this link

<https://www.tripadvisor.com/HotelsList-Krakow-Apartment-Hotels-zfp101913.html>

### **Contact**

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## AGH UST CAMPUS






### LEGEND

1. Rector's Office
2. Faculty of Mining and Geoengeering
3. Faculty of Metals Engineering and Industrial Computer Science
4. Faculty of Electrical Engineering, Automatics, Computer Science and Biomedical Engineering
5. Faculty of Computer Science, Electronics and Telecommunications
6. Faculty of Mechanical Engineering and Robotics
7. Faculty of Geology, Geophysics and Environmental Protection
8. Faculty of Mining Surveying and Environmental Engineering
9. Faculty of Materials Science and Ceramics
10. Faculty of Foundry Engineering
11. Faculty of Non-Ferrous Metals
12. Faculty of Drilling, Oil and Gas
13. Faculty of Management
14. Faculty of Energy and Fuels
15. Faculty of Physics and Applied Computer Science
16. Faculty of Applied Mathematics
17. Faculty of Humanities
18. Academic Centre for Materials and Nanotechnology AGH UST
19. Centre of Energy AGH UST
20. Main Library
21. Waiery Goetel School of Environmental Protection and Engineering
22. Department of Foreign Languages
23. Department of Sports and Physical Education
24. AGH UST Swimming Pool
25. Centre of e-Learning AGH UST
26. Academic Computer Centre Cyfronet AGH UST
27. University Computer Centre
28. Department for Education
29. Centre for International Students
30. Didactics Centre AGH UST
31. Candidates Application Centre
32. AGH UST Campus
33. University Students Government Council
34. AGH UST Career Centre
35. Centre for Transfer of Technologies
36. Academic Business Incubator
37. Department of International Relations
38. AGH UST Disability Support Office
39. Museum of AGH UST
40. Geological Museum of the Faculty of Geology, Geophysics and Environmental Protection, AGH UST

### FUNCTIONS OF BUILDINGS:

- research and teaching facilities
- AGH UST Campus buildings
- service facilities

-  Information point
-  Main gate AGH UST
-  Automated External Defibrillator AED



## CK Browar

[https://www.tripadvisor.com/Restaurant\\_Review-g274772-d1008982-Reviews-C\\_K\\_Browar\\_Restauracja-Krakow\\_Lesser\\_Poland\\_Province\\_Southern\\_Poland.html](https://www.tripadvisor.com/Restaurant_Review-g274772-d1008982-Reviews-C_K_Browar_Restauracja-Krakow_Lesser_Poland_Province_Southern_Poland.html)

